



RANGELAND MANAGEMENT SPECIALIST

Position Title: Rangeland Management Specialist
Department: Natural Resources
Period To Apply: 12/21/2023 – 1/26/2023
Supervisor: Natural Resources Manager

Salary Range: \$55,000 - \$65,000
Position Status: Full-Time
FLSA Status: Non-Exempt
Job Posting ID: NRD - 211223

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

BASIC PURPOSE:

This position will be under general supervision of the Natural Resources Manager and will report all activities related to this program to the Manager and Natural Resources Director.

This position will serve as a rangeland resource advisor to land users, and the Tribal Administration as well as act, in collaboration with the Director as the primary contact and implementor of management actions. The Rangeland Management Specialist will plan and conduct rangeland health assessments, resource monitoring, rangeland improvement projects and serve as the primary specialist for the development and revision of rangeland management plans for Santo Domingo Pueblo.

MAJOR DUTIES AND RESPONSIBILITIES:

Incumbent will work closely with other natural resource staff, Tribal Officials, and rangeland users to develop and implement range management plans, programs, and projects.

In areas where no formal management plans are in effect, incumbent determines the number of animals an area will support and advises the Tribal Administration and users. Incumbent will advise and assist in development of grazing regulations and issuance of grazing permits and recommends appropriate corrective actions.

Confers with immediate supervisor on a regular basis to review program progress and for introducing plans dealing with persistent difficulties such as increased grazing pressure and competition for use of forage resource, or continuous range abuse.

Develops technical standards and guides for systematic inventories of range resources, to ensure uniform application and practicability. Conducts systematic and comprehensive range inventories, resource utilization monitoring, data analysis to determine range conditions, stocking rates, and management actions needed to protect, improve, and maintain soil, water, and forage resources.

Maintains comprehensive records of the various programs and activities within the assigned land base.

Coordinates with Tribal, Federal, and State entities on issues related to range and wildlife management on Tribal lands.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in natural resources, environment science, ecology, biology, botany, agriculture sciences or other applicable field of study. One to three years of related experience, and experience working with Tribal communities is preferred.
- Advanced knowledge of agriculture techniques and principles.
- Experience in preparing technical reports, grant writing, and contract reporting documents.
- Proficient with Microsoft Office Suite and/or related software.
- Must be in excellent physical condition, must be able to lift a minimum of 50 pounds on a regular basis and sustain prolonged walking and standing.
- Must be able to satisfactorily pass a background check.
- Extended working hours, including weekends, are uncommon but may be required.
- Must possess a valid driver's license and be insurable through the Pueblo's insurance plan.
- Must be 21 years of age for insurance purposes.
- Covid-19 vaccination required. Reasonable Accommodation considered.

KNOWLEDGE, SKILLS, AND ABILITIES

Professional knowledge in a wide range of rangeland management principles, concepts, and theories sufficient to develop short- and long-term plans and resolve diverse rangeland problems.

Knowledge of related disciplines such as wildlife, fisheries, riparian management, and recreational activities and their interrelationships on developing multi-use and sustained yield range management plans and activities.

Knowledge of procedures and methods for collecting and analyzing scientific data to determine range conditions, trends, resource utilization, production potential, and carrying capacity.

Thorough knowledge of standard rangeland policies and procedures, and all applicable Federal statutes and legislation governing rangeland management programs.

Ability to meet deadlines and carry out complex work assignments.

Ability to give presentations and effectively communicate both orally and in writing to a broad range of individuals who may have opposing interests or views and be able to resolve problems or conflicts as they arise.

Ability to develop and propose new projects and convey the importance as it relates to range management to both Tribal Administration and non-Tribal entities.

WORK ENVIRONMENT:

Work is primarily performed outdoors, and includes working in adverse weather conditions, and at times working alone in isolated areas that are only accessible by 4x4 vehicle or by foot. Moderate exposure to environmental factors such as insects, poisonous plants, venomous animals, and herbicides. Must be able to use sound judgement regarding safety precautions and dangerous situations.

HOW TO APPLY:

- Incomplete applications may delay or exclude consideration; Please submit a complete application including a Cover Letter, Resume, Application, and College Transcripts.
- By email: HR@kewa-nsn.us
- Subject line: **Range Management Specialist-** [Your Name]
- By mail: Santo Domingo Pueblo Human Resources, PO Box 127, Santo Domingo, NM 87052
- On-line: santodomingopueblo.isolvedhire.com/jobs
- By fax: (505) 715-4416 Attn: Human Resources
- In person: Human Resources Department, 116 San Ildefonso St, Santo Domingo, NM 87052