

Human Resources Department Pueblo of Santo Domingo



JOB ANNOUNCEMENT

POSITION TITLE: Behavioral Health Community
Intervention Specialist
DEPARTMENT: Kewa Family Wellness Center
PERIOD TO APPLY: 01/19/2024-02/19/2024
SUPERVISOR: Clinical Supervisor

SALARY RANGE: \$20 - \$25
POSITION STATUS: Full-Time
FLSA STATUS: Non-Exempt
JOB POSTING ID: KFWC-190124
OF POSITIONS: 4

Santo Domingo Tribe exercises Indian Preference in employment opportunities but otherwise supports non-discrimination on the basis of age, sex, religion, disability, color, race, or national origin, except where required by bona fide business necessity.

BASIC PURPOSE:

This position is responsible for providing mobile based crisis intervention services for the Santo Domingo Pueblo community including answering the emergency lines, responding to crisis situations, assisting & coordinating acute hospitalizations, social detox with the on-call KFWC therapist or clinical supervisor, assisting with scheduling intake appointments, monitoring court orders, and coordination & linkage services. This position routinely assesses and coordinates care for tribal members experiencing mental health and substance use crisis.

TYPICAL FUNCTIONS:

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

- Provide crisis intervention services in multiple settings, including on the phone, in a client's home, in the community or at tribal offices. Intervention includes assess, support, intervene, manage, deescalate, and stabilize crisis situations including the development and use of crisis plans using evidence-based methods. Services may be provided in coordination with other community partners and agencies.
- Collaborate with law enforcement (Tribal Officials, BIA Officers), EMS, Kewa Social Services, Kewa Pueblo Health Corporation, CHR, and Kewa Family Wellness Center-BH.
- Effectively communicate with the on-call therapist or clinical supervisor to consult or assist with the crisis and refer immediately to KFWC-BH on the following workday.
- Maintain timely service plans, case records, correspondence, and data collection.
- Provide or coordinate transportation for clients during crisis situations.
- Contact appropriate on-call licensed clinical personnel for after-hours emergency support.
- Engage clients in collaborative and caring relationships.
- Link client to resources and services to optimize client's success in navigating their behavioral health needs.
- Work as a team with KFWC clinical staff, and community programs to maximize access to resources.
- Assist with department administrative needs.
- Must attend 20 to 40 hours of annual training and pass an exam to become a Certified (Family) Peer Support Worker (CPSW, CFPSW), if eligible, within one year of employment.
- Must be energetic, creative, and able to work as part of a community resource team, and be culturally competent and responsive, 24/7 hour rotating shift service.

- Demonstrate a commitment to community safety and risk management efforts.
- Other duties as assigned by licensed clinical supervisor.

REQUIRED COMPETENCIES

- **Integrity / Honesty**

All Santo Domingo Pueblo employees must operate in an ethical manner by following all Santo Domingo Pueblo policies and procedures relating to confidentiality, federal HIPAA guidelines, and proper behavior between staff, residents, parents, and vendors. Incumbent must conduct oneself above the appearance of doing something wrong.

- **Teamwork**

All Santo Domingo Pueblo employees must be competent in working effectively with department members and members of other departments to resolve common issues or problems as well as listening to and seeking others' perspective on how to complete assignments. Keeps others informed and up to date about tasks, progress, or projects.

- **Goal and Task Management**

Incumbent in this job needs to be able to plan, prioritize, set goals, establish standards, coordinate tasks, show concern for deadlines, and track progress with respect to personal performance.

- **Decisiveness**

Incumbent in this position must be able to successfully determine and initiate a course of action. Incumbent must require the consideration of multiple options, information sources, and development of contingency plans.

- **Vision**

Incumbent in this position must have the ability to gain an understanding of where an organization is headed considering internal and external trends and influences.

- **Interpersonal Skills (Working with Others)**

Incumbent in this position must be able to communicate one's feelings, preferences, needs, and opinions in a way that is neither threatening nor punishing to another person, while recognizing the effort of others and praising it.

MINIMUM QUALIFICATIONS:

- Hold an associate degree and one (1) year of experience working with mental health crisis intervention OR any equivalent combination of education and experience.
- General knowledge and/or training in crisis prevention intervention & substance use training.
- CHR/CCSS/CPSW/CFPSW credentials (*preferred*) or must complete within 1 year upon hire.
- CPR/First Aid/AED.
- Knowledgeable in trauma informed care and crises intervention.
- Knowledge of local and area resources
- Previous experience with Native American youth preferred; must be sensitive to tribal customs and traditions and work with a diverse clientele.
- Fluent in Keres preferred but open to others.
- Excellent listening, oral and written communication skills that will enable you to work with high-risk families and to focus the efforts on client's well-being and to meet Santo Domingo Tribe goals and objectives.
- Work irregular hours including after-hours, nights, weekends, holidays, and on-call.
- Must be 21 years of age for insurance purposes.
- Must be able to satisfactorily pass a background check.
- Valid New Mexico driver's license with ability to meet Santo Domingo Pueblo liability insurance requirements and maintain eligibility for insurance.
- Covid-19 vaccination required. Reasonable accommodation considered.

HOW TO APPLY

Please submit a complete application packet.

- By email: HR@kewa-nsn.us
 - Subject line: **Community Intervention Specialist – [Your Name]**
- By mail: Santo Domingo Pueblo Human Resources, PO Box 127, Santo Domingo NM 87052
- By fax: (505) 715-4416 attn: Human Resources

- In person: Human Resources Department, 116 San Ildefonso St, Santo Domingo NM 87052

Incomplete application packets may delay or exclude consideration of your application. A complete application packet includes the following:

- Santo Domingo Pueblo Employment Application
- Cover Letter
- Resume

Santo Domingo Human Resources