

Human Resources Department

Pueblo of Santo Domingo



JOB ANNOUNCEMENT

POSITION TITLE: Mental Health Crisis Interventionists

SALARY RANGE: \$20-\$25 Hourly

DEPARTMENT: KFWC

POSITION STATUS: Full-Time Temp

SUPERVISOR: Clinical Supervisor

JOB POSTING ID: KFWC-91020

Santo Domingo Tribe exercises Indian Preference in employment opportunities but otherwise supports non-discrimination on the basis of age, sex, religion, disability, color, race, or national origin, except where required by bona fide business necessity.

BASIC PURPOSE:

This position is responsible for providing mobile based Crisis Intervention services for the Santo Domingo Pueblo Community including answering the emergency lines, responding to crisis situations, assessing for & coordinating hospitalizations, assisting with scheduling intake appointments, monitoring court orders, and coordination & linkage services. This position routinely assesses and coordinates care for tribal members experiencing mental health and substance abuse crises.

TYPICAL FUNCTIONS:

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

- Provide crisis intervention services in multiple settings, including on the phone, in client's homes, in the community or at tribal offices. Intervention include assess, support, intervene, manage, deescalate, and stabilize crisis situations including the development and use of crisis plans using evidence-based methods. Services may be provided in coordination with other community partners and agencies.
- Collaborate with law enforcement (Tribal Officials, BIA Officers), EMS, Kewa Social Services, Kewa Pueblo Health Corporation, CHR, and Kewa Family Wellness Center Behavioral Health.
- Maintain timely service plans, case records, correspondence, and data collection.
- Provide or coordinate transportation for client during crisis situations.
- Contact appropriate on-call clinical personnel for after-hours emergency support.
- Engage clients in collaborative and caring relationships.
- Link client to resources and services to support a life in prioritizing health, home, purpose, and community. Service and resources coordination to optimize client support and functioning.
- Work as a team with KFWC clinical staff, and community programs to maximize access to resources.

- Assist with department administrative needs.
- Must attend 20 to 40 hours of annual training and pass an exam to become a Certified Peer Support Specialist, if eligible, within one year of employment.
- Must be energetic, creative, and able to work as part of a community resource team, and be culturally competent and responsive, 24/7 hour rotating shift service.
- Demonstrate a commitment to community safety and risk management efforts.
- Other duties as assigned by supervisor.

REQUIRED COMPETENCIES

- **Integrity / Honesty**

All Santo Domingo Pueblo employees must operate in an ethical manner by following all Santo Domingo Pueblo policies and procedures relating to confidentiality, federal HIPAA guidelines, and proper behavior between staff, residents, parents, and vendors. Incumbent must conduct oneself above the appearance of doing something wrong.

- **TEAMWORK**

All Santo Domingo Pueblo employees must be competent in working effectively with department members and members of other departments to resolve common issues or problems as well as listening and seeking others' perspective on how to complete assignments. Keeps others informed and up to date about tasks, progress, or projects.

- **Goal and Task Management**

Incumbent in this job needs to be able to plan, prioritize, set goals, establish standards, coordinate tasks, show concern for deadlines, and track progress with respect to personal performance.

- **Decisiveness**

Incumbent in this position must be able to successfully determine and initiate a course of action. Incumbent must require the consideration of multiple options, information sources, and development of contingency plans.

- **Vision**

Incumbent in this position must have the ability to gain an understanding of where an organization is headed in light of internal and external trends and influences.

- **Interpersonal Skills (Working with Others)**

Incumbent in this position must be able to communicate one's feelings, preferences, needs, and opinions in a way that is neither threatening nor punishing to another person, while at the same time recognizing effort of others and praising that effort.

MINIMUM QUALIFICATIONS:

- Hold an associate degree and one (1) year of experience working with mental health crisis intervention OR any equivalent combination of education and experience.
- General knowledge and experience in higher level Crisis Prevention Intervention & Substance Abuse Training.
- CPSW/CFPSW credentials (*preferred*) or must complete within 1 year upon hire.
- CPR/First Aid/AED.
- Knowledgeable in the area of trauma informed care and crises intervention.
- Knowledge of local and area resources

- Previous experience with Native American youth preferred; must be sensitive to tribal customs and traditions and work with a diverse clientele.
- Fluent in Keres preferred.
- Excellent listening, oral and written communication skills that will enable you to work with high risk families and to focus the efforts on client's well-being and to meet Santo Domingo Tribe goals and objectives.
- Work irregular hours including after hours, nights, weekends, holidays, and on-call.
- Must be able to satisfactorily pass a background check.
- Valid New Mexico driver's license with ability to meet Santo Domingo Tribe liability insurance requirements and maintain eligibility for insurance.

HOW TO APPLY

Please submit complete application packet.

- By email: SDTHumanResources@kewa-nsn.us
 - Subject line: **Mental Health Crisis Interventionist Application – [Your Name]**
- By mail: Santo Domingo Pueblo Human Resources, PO Box 127, Santo Domingo NM 87052
- By fax: (505) 465-2043 Attn: Human Resources
- In person: Human Resources Department, 10 Tesuque St, Santo Domingo NM 87052

Incomplete application packets may delay or exclude consideration of your application. A complete application packet includes the following:

- Santo Domingo Pueblo Employment Application
- Cover Letter
- Resume